

**Board of Trustees**

Hagerstown Community College  
11400 Robinwood Drive  
Hagerstown, MD 21742

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| <b>ACTION</b> |
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Subject: Northern Ave City Campus Renovation Project

Date: August 11, 2023

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**BACKGROUND**

The College issued a Request for Bid for the renovation of the Northern Avenue City Campus on June 16, 2023. The RFB was advertised on the HCC website, eMaryland Marketplace Advantage, and the Herald Mail. Nine bids were received on July 24, 2023 and prices were read publicly per the attached bid tabulation. It is anticipated that the Economic Development Administration will approve the award for this project on or around August 18, 2023. Per EDA guidelines, award shall go to the lowest, responsive and responsible bidder. Please note the attached draft letter for reasons Myers Building Systems bid was found non-responsive/non-responsible. Waynesboro Construction Co., Inc. is considered to be the lowest, responsive and responsible bidder per below:

Total base bid of \$11,820,400

Alternate 1(Eliminate IT & Electric Rooms) deduct \$201,000

Alternate 2 (Credential Readers) add \$13,860

Alternate 3 (ADA Push Button Doors) add \$27,638

Alternate 4(Washbars in Bathrooms) add \$94,600

**RECOMMENDATION**

It is recommended that the Board of Trustees award the contract for the renovation to Waynesboro Construction Co., Inc. at a total of \$11,956,498. This price includes the total base bid as well as alternates numbers 2, 3, and 4.

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Prepared by: Alicia Cullop  
Title: Manager of Procurement  
Services

Recommended by:

  
Dr. James S. Klauber,  
President

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